

## ESEA Executive Committee Meeting

**Minutes of Meeting: Held at School of Liberal Art, King Mongkut's University of Technology Thonburi, Room LNG 213 on December 13 2007, at 1.30-15.00 pm.**

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**Present:** Prof.Andy Kirkpatrick  
Prof.Azirah Hashim  
Dr.Zhang Jun Lawrence  
Dr.J. Bismoko  
Dr.Margarita Orendain  
Ms.Janine Rutledge  
Dr.James McLellan  
Dr.Steve Bird  
Dr.Pornapit Darasawang

In Attendance: Dr.Wareesiri Singhasiri (minutes)

### **Agenda:**

- **ESEA Logo**

Singapore reported that the logo was already designed and it will be sent to the other member countries for approval soon. Some committee members like Malaysia and Thailand will find out the possibilities of designing the prototype. Azirah offered to have the designer from her faculty to design the prototype. Pornapit will see if she can find a volunteer student from the Faculty of Architecture to do it.

- **Planning for the next conference**

ESEA conference at Singapore will be held on December 4-6, 2008 and 5 keynotes speakers have already been invited. The conference in 2009 will be in Manila. Hong Kong will be the host for the ESEA conference in 2010. Andy offered to contact colleagues from Macao for the possibility to arrange the conference.

- **Inviting an institution from a 'new' country to join**

It was proposed that Vietnam, Cambodia, Laos and Macao might be the countries that should be invited to join ESEA in the future. They will be approached through contacts of ESEA members. James might be able to contact colleagues from the National University at Hanoi,

Vietnam. Lawrence will approach a teacher at Royal Phnom Penh University, Cambodia. Pornapit will pass the news to her former colleague (Leon) who is now working in Laos, if he could recommend somebody from the universities in Vientiane.

- **A guideline review**

There was some discussion on the issue of country speakers, themes, duration of presentation and the quality of papers. From the meeting, it was agreed that the country speaker must be invited from every member country. There was a discussion on the issue about the number of the themes. If there were too many themes, we might lose the number of audience because it seemed that there was no focus. For the quality of papers, it was suggested that the papers should not be just the proposal of the study which had not been done or completed yet. Andy suggested that each member country might compile the papers first and then send them to the host for opinions and approval. On the subject of duration of presentation, the committee agreed that it depended on the host's decision.

- **Collaborative research and publication possibilities**

It was agreed that there might be some collaborations among the member countries e.g. exchanging students, setting up ESEA network, expanding website by having a web-board, the database of research or research projects. There was a possibility to publicize the journal on the special issue and Lawrence offered that he could contact the editors.

- **AOB**

None.

The meeting closed at 15.30 pm.